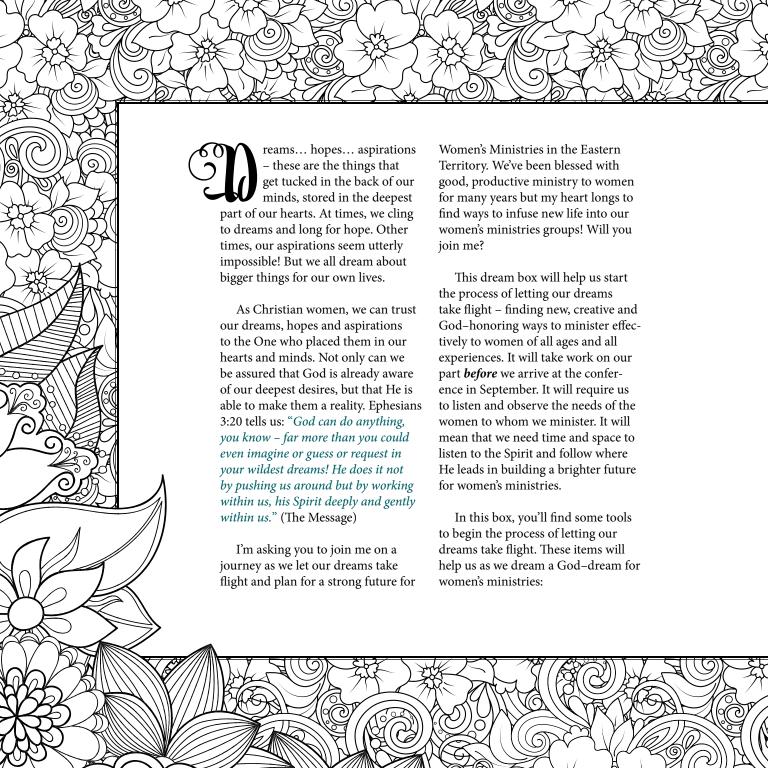
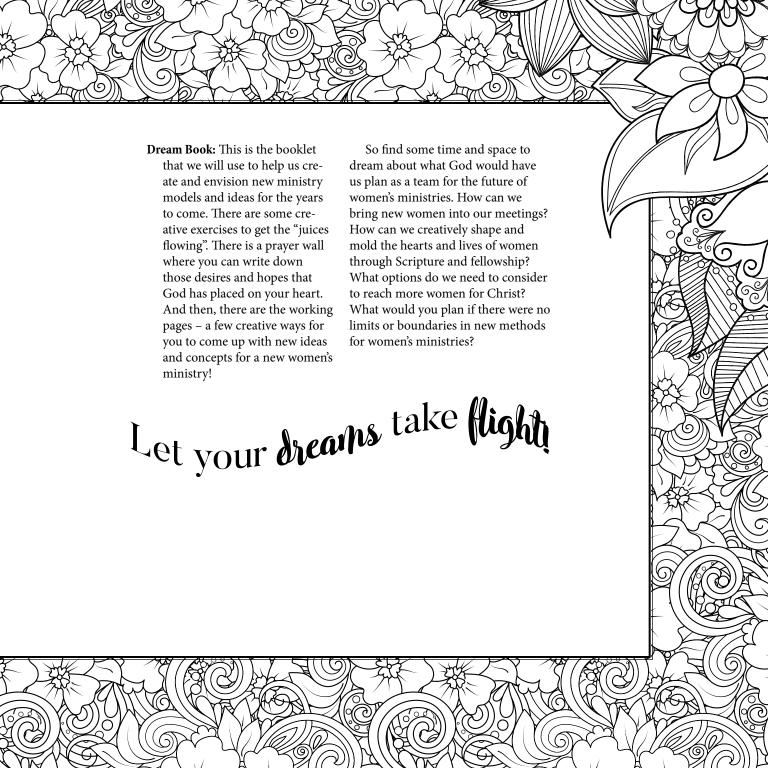


Let your dreams take flight





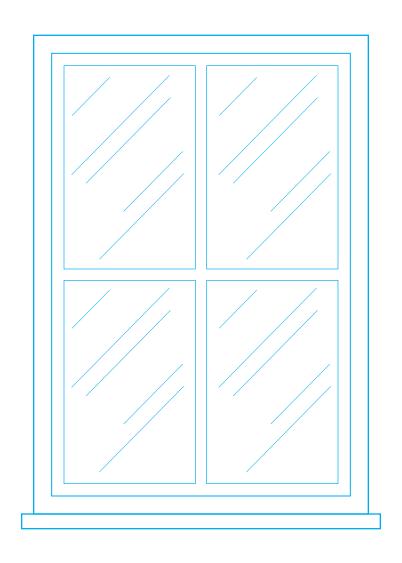


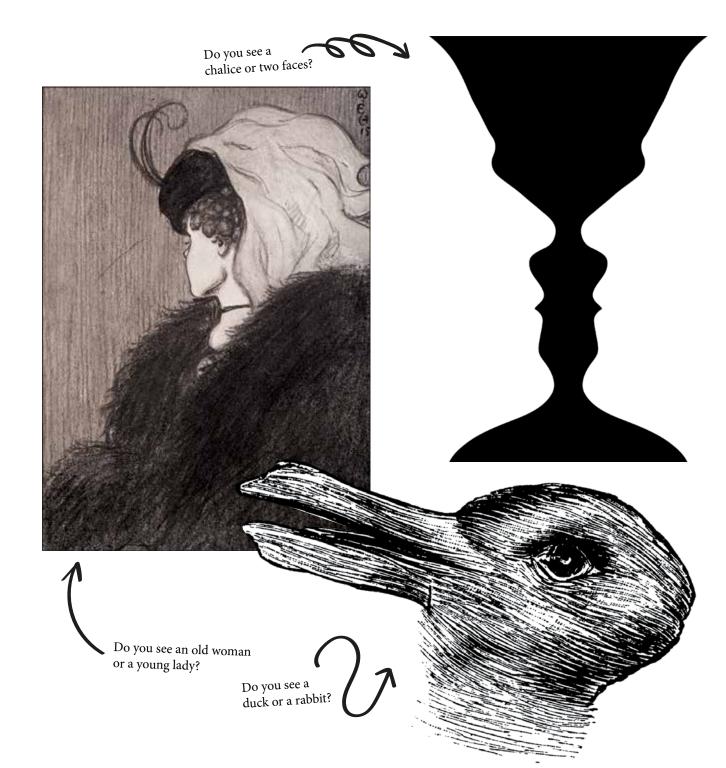




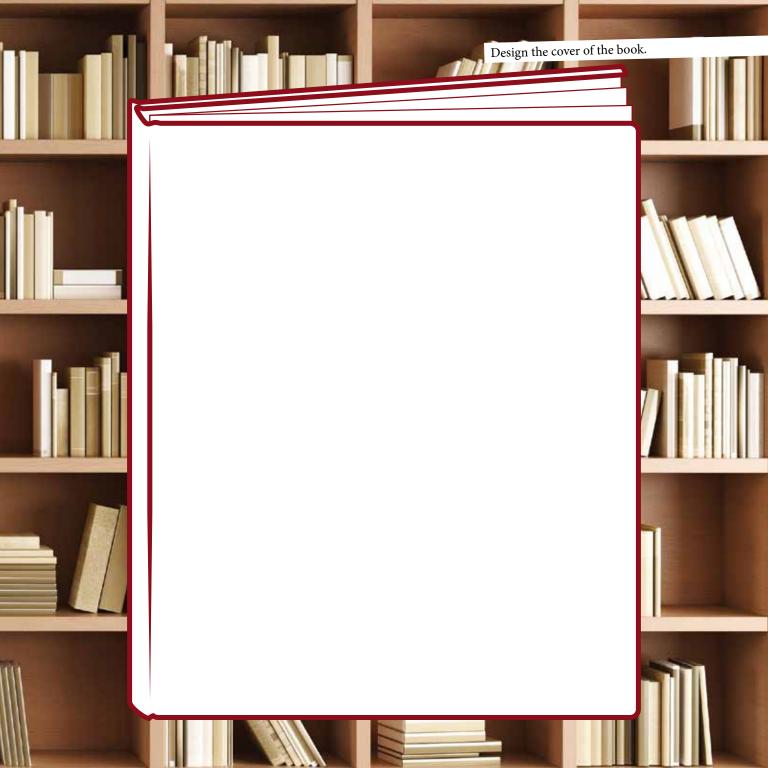
Cover this window with curtains.

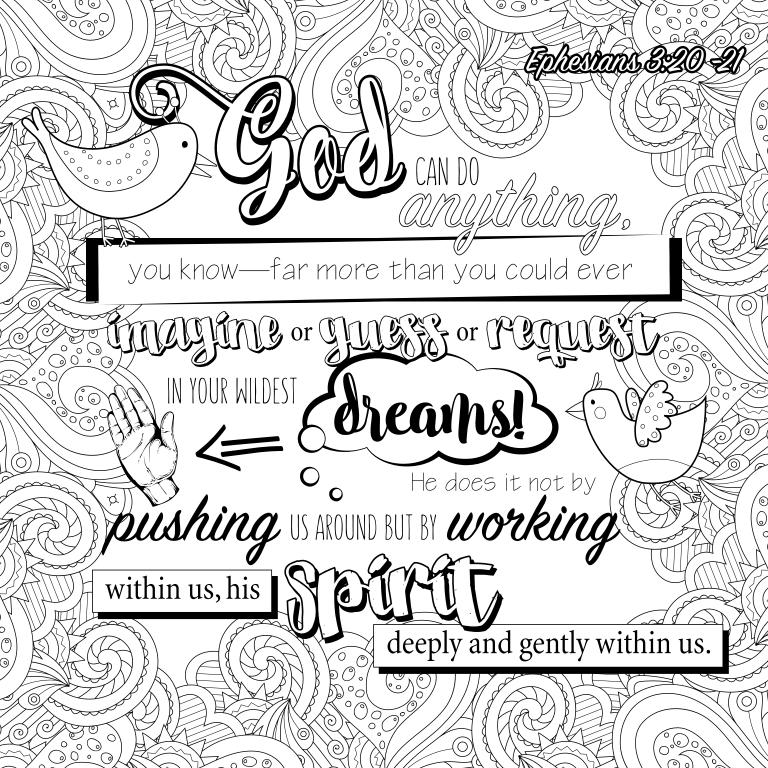
Just to get the juices flowing!







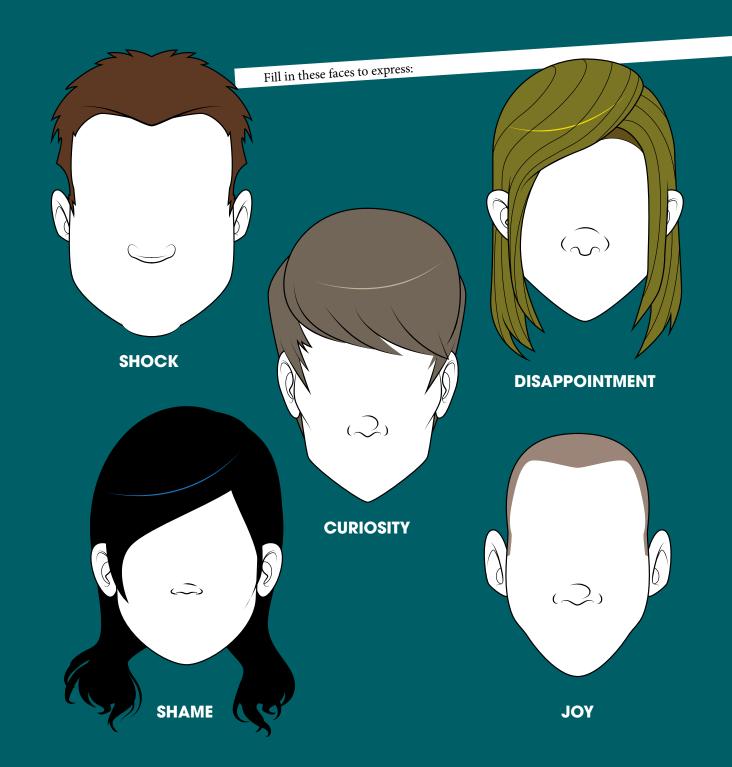


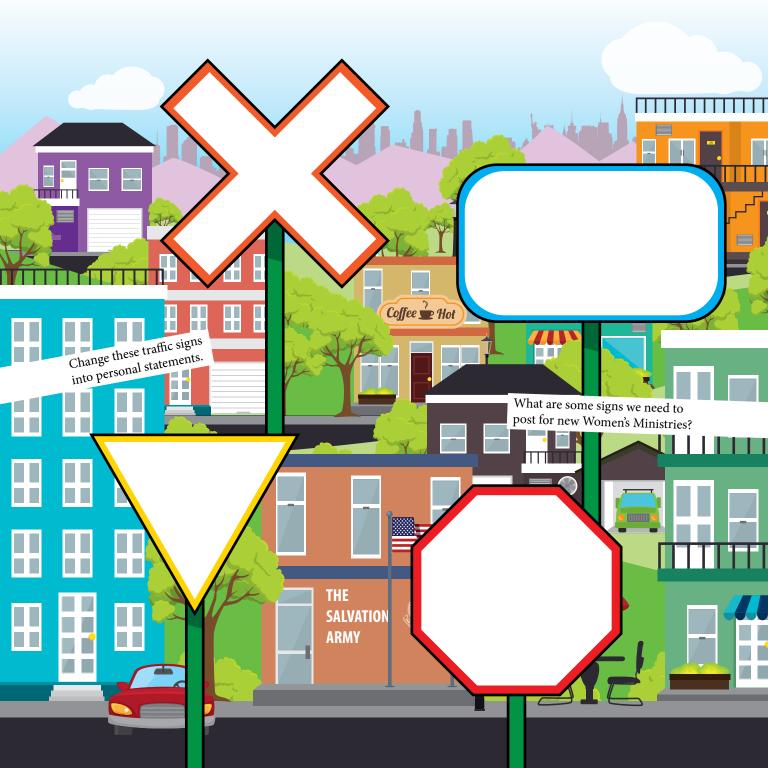




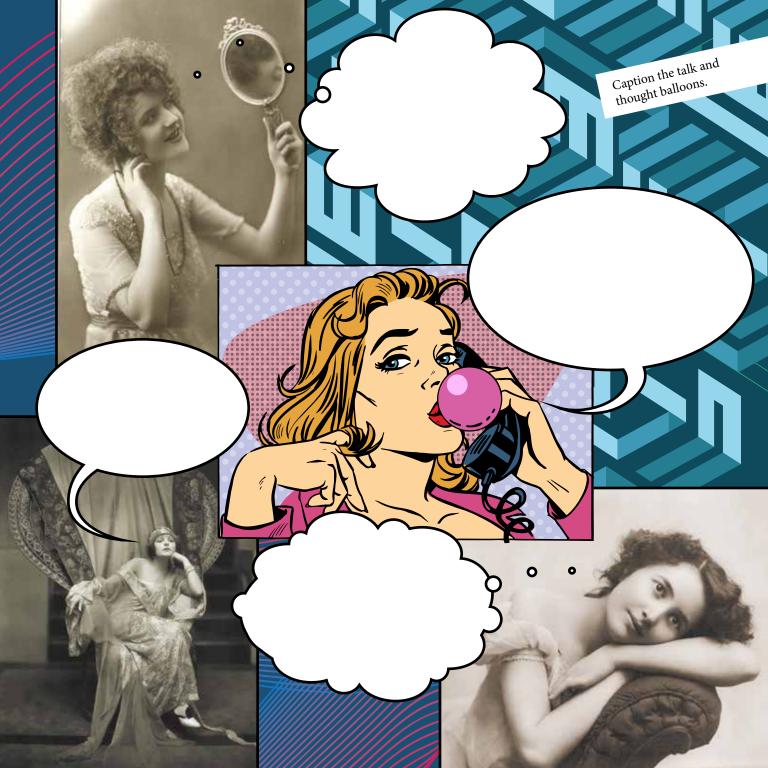


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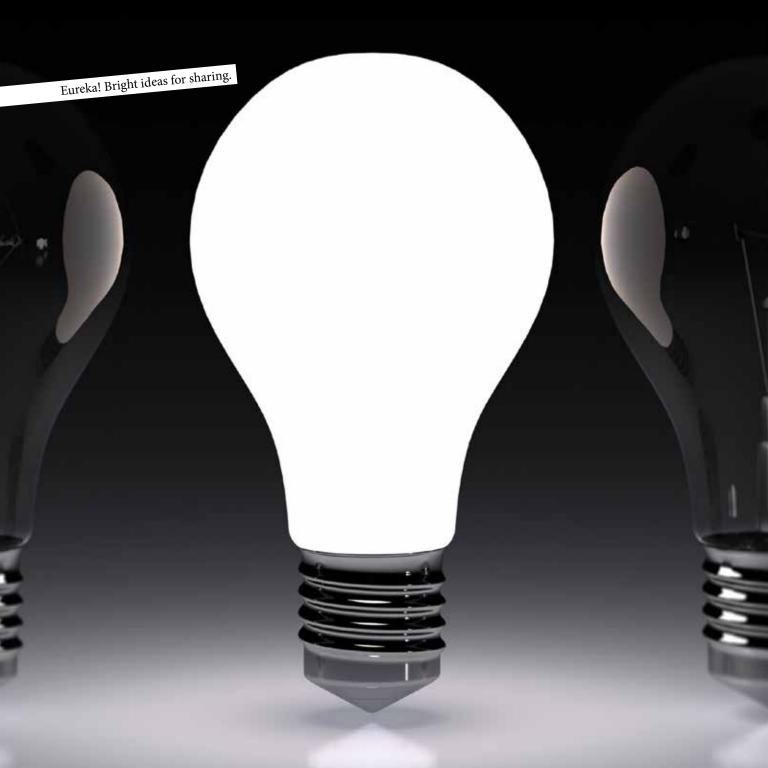












Guidelines For the League

While the Home League is part of Women's Ministries, it is distinguished by its international membership and organisation. Founded in 1907, with the fourfold aim of worship, education, fellowship and service, it is one of the largest Christian women's organisations in the world. The following standards are set out to encourage international unanimity and to facilitate this programme. Supplementary guidelines or manuals should have International Headquarters approval. For international purposes the unifying name The Home League will remain in use but may be adapted at territorial discretion with International Headquarters approval. The Home League in a corps may include a number of auxiliary groups, such as Junior Home League and Home League Fellowship.

ADMINISTRATION

The Home League comes under the following leadership:

1. World President/Zonal Secretary, Women's Ministries

2. Territorial President/Territorial Secretary, Women's Ministries

3. **Territorial Home League Secretary** (*This appointment designation may be adapted at territorial discretion, with International Headquarters approval*).



Administration Membership Meetings Finance

4. Divisional Director, Women's Ministries

(*This appointment designation may be adapted at territorial discretion, with International Headquarters approval*). The Divisional Director, Women's Ministries is responsible to the Territorial Home League Secretary, where applicable, for Home League activity in the division.

- Along with her team, plans for divisional rallies, conferences camps, holidays and leadership courses
- Where applicable, awards the divisional banner/shield according to territorial policy
- Regularly visits and conducts home league meetings and ensures that the annual revision is conducted. She also ensures that she takes part in each review.
- Monitors the visits of home league guest speakers from outside the division
- Endorses the appointment and removal of home league local officers.

5. The Corps Officer

Among other officer-related duties, the corps officer takes responsibility for the Home League. He/she:

- Gives oversight to all women's groups, including the Home League.
- Ensures that there is a regular spiritual emphasis at home league meetings and encourages the spiritual development of its members.
- Convenes and presides over meetings of the Home League Quarterly Council.

6. Local Officers

The Home League Secretary and Treasurer are commissioned local officers. They are subject to Orders and Regulations for Local Officers and also to Guidelines for Women's Ministries as endorsed by territorial policy.

7. The Home League Secretary

The Home League Secretary should be appointed to the corps council as the representative of women's groups, and as such would share in the spiritual leadership of the corps, and:

- Is responsible for upholding the aim and purposes of the Home League and has special concern for the spiritual welfare of the members.
- Is responsible for meetings and special events as planned by the quarterly council, including the invitation of guest speakers in consultation with the corps officer.
- Endeavours to increase membership.
- Manages the finances in accordance with appropriate Salvation Army fiscal policies and practices within the territory, ensuring that the attendance at each meeting is carefully counted and properly reported.
- Assists with the annual revision of the home league rolls.
- Attends the quarterly council.
- Attends territorial and divisional conferences, rallies and other home league events.
- 8. Recognition of the Home League Secretary at the conclusion of the term(s) of service shall be according to territorial policy.

9. Local Officers to assist Home League Secretary

The Home League Treasurer

She should possess a knowledge of accounting. She is a local officer who:

- Is responsible for receiving members' offerings, keeping the register and taking care of funds.
- Is a member of the quarterly council and attends the annual revision of the Home League rolls.

Where there is no Home League Treasurer, the Home League Secretary and the corps officer accept joint responsibility for the finances. The Home League Secretary may be assisted by others appointed according to territorial police, such as:

- Assistant Home League Secretary to help with the Home League generally and take charge in the absence of the Home League Secretary.
- *Chaplain* to encourage spiritual growth among members.
- 10. Assistants, appointed according to territorial policy to:
 - Welcome members to the meeting.
 - Visit members, particularly those who are sick or absent, and assist in recruiting new members.
 - Write to absentees, the bereaved and assist with general correspondence.
 - Record birthdays of members.
 - Function as hostess.
 - Provide musical assistance.

As necessary, a member may hold one or more of these positions.

11. Home League Quarterly Council

The corps officer convenes the quarterly council where this is in operation and presides over its meetings. The Home League Secretary may serve as secretary to the council.

- The quarterly council is comprised of:
 - Corps Officer
 - Home League Secretary
 - Assistant Home League Secretary
 - Home League Treasurer
 - Corps Women's Ministries Secretary
 - Other members who can be appointed as desired.
- The corps quarterly council will be held in respect of each group for the purpose of:
- Programme planning including special events
- Inquiring into the causes of non-attendance of members at the weekly meetings
- Planning measures to attract new members to the Home League

12. Home League revision board

The registers are revised annually. Those present will be the corps officer, Home League secretary and Home League Treasurer. The DDWM or DSWM ensures that this takes place in accordance with territorial home league policy.

At this revision the names will be removed of those members who have:

- Died
- Requested removal
- Been absent for 12 months, provided that they have been visited and every effort made to encourage attendance

MEMBERSHIP

- 1. **Eligibility**. Open to all women. The minimum age of members, and number of meetings a prospective member is required to attend prior to enrolment will be determined by territorial policy.
- 2. **Recruitment**. The secretary and her assistants should recruit as many women as possible, whether or not they are associated with any religious group. For this purpose, house-to-house visitation, contact via social media, or other forms of recruitment can be arranged.
- 3. **Enrolment**. The Home League membership badge depicts a house on an open Bible.
- 4. **Home League Pledge Card**. At the time of enrolment, or later, a new member may receive and sign a pledge card, although membership is in no way dependent upon signing such a pledge. Attendance at meetings is the only condition of membership.
- 5. **Attendance**. Members are expected to attend home league meetings and activities regularly.

- 6. Offerings. Each member should be encouraged to give offerings regularly, but if members are unable to give, that fact should not prevent them from being welcomed at meetings or participating in the privileges of membership. No member may lay claim to money paid to the home league.
- 7. **Members' register**. The names and addresses of members mut be entered in a register upon enrolment, together with a record of attendance. Names of prospective members should be recorded at the end of the register, or in a separate book.

A separate register must be kept for each home league group. These registers must be available to the corps officer or to any other authorised person.

- 8. **Transfers.** When a member intends to another town or district, the corps nearest to the new home, or the one they are likely to attend, should be notified.
- 9. **Members unable to attend**. Women (*shut-ins*) who used to be active Home League members but because of age, infirmity or for other similar reasons are no longer able to attend, appreciate regular contact. They should still be counted as members of their corps.



MEETINGS

Frequency

Home League meetings will be held regularly throughout the year, the frequency of meetings required to commence and maintain a home league programme to be determined by territorial leadership. Meetings should be held at a time suitable for the majority of members in accordance with other local circumstances. Where desired, and if practicable, childcare may be arranged.



Programme

The Home League Secretary is responsible for the programme of meetings as planned by the Quarterly Council. This programme will include spiritual, educational, recreational and practical features in accordance with the fourfold aim of Women's Ministries.

- a) These features should include:
 - A devotional period
 - Announcements of the corps meetings and other special events and an invitation given to members and their families to attend.

b) These features may include:

- An enrolment service
- Cradle roll service consisting of a song, prayer and Scripture reading providing a means of:
 - ° Introducing young parents to the Home League
 - ° Welcoming new babies into the fellowship
 - Emphasising the spiritual responsibilities of parenthood – the cradle roll sergeant may be present and should add the child's name to the cradle roll and present a cradle roll certificate to the parents if this is desired.
- Guest speakers, talks, discussions or videos on major social, moral or ethical issues
- Information on practical matters such as health, childcare, housecraft, handicraft
- Informal celebrations, eg. Birthdays, anniversaries and Christmas
- Once a quarter the corps officer or other officers should conduct a spiritual meeting
- Women's Sunday, which is an annual event when the Home League joins with the other women's groups in the corps to arrange meetings
- Territorial/divisional events participation in these should be encouraged
- Service projects



FINANCE

Responsibility

The corps officer, Home League Secretary and Home League Treasurer are responsible for ensuring that the home league finances are managed in accordance with the following arrangements:

1. Cash book

Separate accounting must be kept for each group. The accounts must be completed by the treasurer and regularly countersigned by the appointed signatories.

2. Handling Cash

All money received must be counted and checked by two responsible persons. After approved expenses are met, all remaining cash must be banked or handled according to territorial regulations.

3.Banking

A bank account must be authorised according to territorial policy. The account will preferably be in the name of the Home League where possible. Transactions on the account will be authorised by two signatories, one of which must be the appropriate officer and the other the appropriate treasurer.

4. Receipts

A receipt must be obtained for every payment made and filed in order. Small amounts must be entered into the accounts and signature obtained.

5. Budget preparation

A budget must be prepared for the home League according to territorial policy.

6. Audit

All books and documents dealing with cash and accounts are periodically audited by an officer authorised by territorial/divisional headquarters, and the Home League Secretary and Home League Treasurer must ensure that they are handed to the corps officer for this purpose when required. Only the registers are revised at a home league annual revision board.



7. Fuel/rent costs

The Home League should contribute quarterly to the corps towards the cost of fuel/electricity.

8. Women's Sunday collections

Collections on Women's Sunday are recorded in the corps cash book in the usual way. Rally collections may be allocated to the Home League.

9. Grants

No grant for any purpose may be made from the Home League to corps funds without full consultation with the Home League Secretary and Home League Treasurer, the consent of the corps officer or without the endorsement of the Divisional Director, Women's Ministries.

10. Home League Equipment

An up-to-date inventory of equipment should be kept. These items are home league property and may not be borrowed without permission.

11. Projects

The allocation of monies designated as territorial projects, such as the Helping Hand, must have the endorsement of the Territorial President, Women's Ministries.

Guidelines

Worhen's Ministries

AIM

The ideal basic unit of society is the home and family, where women play a vital and definitive role. Furthermore, as natural providers of hope, women play an important part in shaping society. Therefore any fellowship of women in which Christian influence is exerted and practical help given benefits not only the individual and the family, but also the nation. Women 's Ministries provide a programme of meetings and other activities based on the following four-fold aim:

- a) Worship
- b) Education
- c) Fellowship
- d) Service

REIMAGINING

While the aim of Women's Ministries remains relevant, on 12 February 2020 the International Headquarters Women's Ministries department launched a 'Reimagining' of Women's Ministries, featuring significant work that had been undertaken by IHQ and international women leaders to reimagine the programs and processes of Women's Ministries. As part of 'Reimagining' Women's Ministries, instead of a separate Mission Statement, Women's Ministries aligned with The Salvation Army's International Mission Statement and adopted a new Vision Statement giving direction to the desired outcomes for women in fulfilling the Mission Statement. Additionally, a new International Women's Ministries logo was presented, and International Women's Ministries social media sites were launched to reflect the technological reach of Women's Ministries in the world today. Women around the world were challenged to reimagine ministry to women, by women, and for women in their present realities and moving forward.

Contents:

Aim
Reimagining
Mission statement
Vision statement
Logo
Expectation

Administration
Programmes
Finance
Planning procedures
Reporting
Women's Sunday



MISSION STATEMENT

The Salvation Army, an international movement, is an evangelical part of the universal Christian Church. Its message is based on the Bible. Its ministry is motivated by the love of God. Its mission is to preach the gospel of Jesus Christ and to meet human needs in his name without discrimination.

VISION STATEMENT

We envision women who are:

- Transformed and empowered by the gospel to lead a Christ-like life
- Engaged in social justice and action to positively impact our world
- Equipped to fulfil their potential through life-long learning and development
- Enriched mutually through local and global connections and support

LOGO

A logo was created for International Women's Ministries and released in February 2020. The aim of the logo is to bring light, life, and freedom of spirit to all women around the world. Where thoughts, actions and morals are, as they have always been, concentrated on the Bible and its universal message. The five zones of The Salvation Army are identified by the 5 birds emerging from the sun and the world which are represented as one. The elements are designed to inspire women from any culture or background that at the dawning of each day they are encouraged to unite as one voice and one body, where God's love is always at the very centre of their being.





EXPECTATION

'Women's ministries' includes any type of ministry

- To all women who attend our programmes and/or find themselves in our sphere of care and influence
- For all women who are directly or indirectly affected by our ministry, including those who may benefit from our advocacy in terms of the rights of women and girls, our efforts for gender equality, our efforts to reduce poverty and other issues that affect the lives of women and girls
- By all women, including officers, local officers, soldiers, WM members, volunteers, friends and employees.

In an effort to win women and/or families for Christ and to minister to their needs, corps/social institutions may need to explore and implement a variety of programmes. (See: Guidelines for Women 's Ministries, Programmes.) Among these, The Home League is unique in that common requirements must be followed in order to ensure its international unity and maintain the worldwide fellowship. (See: Guidelines for The Home League.)

Where there are several women's group leaders, one should be appointed as the Corps Women's Ministries Secretary. (See: Guidelines for Women 's Ministries, Administration: 3c.)

ADMINISTRATION

Administration of Women 's Ministries comes under the following leadership:

1. International

- a) World President, Women's Ministries
- b) Zonal Secretary, Women's Ministries (Africa, Americas and Caribbean, Europe, South Asia, South Pacific and East Asia)

2. Territorial/Command

Territorial/ Command President and Territorial/ Command Secretary, Women's Ministries

3. Divisional

- a) *Divisional Director/District Director*, Women's Ministries
- b) *Corps Officer*. Among other officer-related duties, the corps officer, takes responsibility for Women's Ministries. Duties may be delegated to assistant officers as needed. This principle applies equally to social and field officers.
- c) Corps Women's Ministries Secretary (where applicable) is a Salvationist who may be one of the leaders of the Women 's Ministries groups in the corps. She is appointed for a limited period (one or two years) as the co-ordinator of these groups with the understanding that she can be reappointed if this is desired. The Corps Women's Ministries Secretary (who is not necessarily the Home League Secretary) may be appointed to the corps council as the representative of the women's groups.
- d) *Leaders* of Women's Ministries groups may be commissioned as local officers, appointed or warranted in accordance with territorial policy.

PROGRAMMES

The variety of programmes aiming to meet local needs, interests and age-groups is unlimited. Each group operates to develop and empower women within the aim and vision of Women 's Ministries. The list of programmes could include:

- Adult literacy
- Baby song
- Bible study
- Coffee mornings
- Crafts
- Drama
- Evening fellowship
- Exercise
- Family life
- Health/nutrition
- Hobbies
- Home League
- Home management/ budgeting

- Junior Home League/ Junior Miss
- Parenting
- Parents and toddlers
- Prayer
- Social Justice actions
- Support groups for battered women, prisoners, single mothers, etc
- Teaching a second language
- 12-step programme
- Vocational training
- Walking
- Weight Loss

FINANCE

The corps officer and leaders of groups are together responsible to ensure that accounting for group finances is carried out strictly in accordance with Salvation Army policy.



PLANNING PROCEDURES

Planning meetings for all Women 's Ministries in the corps should be held regularly. Membership of the corps women's ministries planning group includes at least one corps officer who convenes and presides over the meeting, the corps Women 's Ministries secretary and/or the Home League Secretary, and the leaders of all the women's groups. Others may be co-opted as desired. The purpose of this meeting is to review, plan and develop the mission and programme of each women's ministries group.

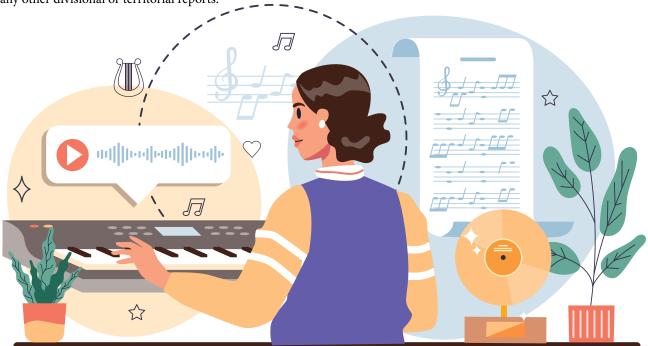
REPORTING

Wherever possible and in all its forms Women's Ministries should statistically attempt to capture membership and attendance. This can also be supported and qualified with narrative information channelled from corps through divisional headquarters and territorial headquarters to international headquarters. These reports will be prepared by the leaders outlined in the ADMINISTRATION section above. They may be included in their entirety, or in part, in any other divisional or territorial reports.

WOMEN'S SUNDAY

Every corps should feature a Women's Sunday. The corps women's ministries planning group is responsible for the detailed planning of this day. This may be in lieu of or in addition to a Home League Sunday.

- a) The purpose of the day is to:
 - give members the opportunity to participate in corps meetings
 - present the Women's Ministries groups to the corps
 - attract new members.
- b) This annual event may be extended to:
 - a rally to which representatives of other women's organisations (Army and non-Army) may be invited
 - other special programmes such as music, drama, films
 - a celebration of family.





STONY RESOURCE

"Let your roots grow deep into Jesus." Colossians 2:7





More resources are available at the Women's Ministries website.

